



Royal Australian  
Historical Society

## RAHS Local History Grants Program 2026 application form

The Local History Grant program (formerly known as the Cultural Grants) is a Create NSW devolved funding program, administered by the RAHS. Please read the program guidelines before completing this form to ensure that you are eligible. Grants of up to \$6,000 plus GST are available to eligible applicants. The projects should generally be able to be completed within 12 months (December 2027).

IF COMPLETING BY HAND, PLEASE USE BLOCK CAPITALS

Please discuss any questions via [grants@rahs.org.au](mailto:grants@rahs.org.au)

**Application Deadline:** midnight, June 23, 2026

Who is eligible to apply for a Local History Grant?

- RAHS affiliated societies
- Local Community or regional groups of NSW
- Organisations incorporated on a non-profit basis, with a commitment to one or more aspects of history
- Individuals working alone are not eligible to apply. However, they may partner with eligible community organisations to submit an application
- Local government bodies or tertiary institutions partnering with community groups to produce community-based projects to submit an application

### Eligibility confirmation

Please confirm the following before proceeding:

- I confirm that I meet the eligibility criteria for this grant program.
- I have read the Local History Grants Program Guidelines.
- I have discussed this project with a RAHS team member (optional).

If yes, please provide details:

RAHS contact name: \_\_\_\_\_

Date of discussion: \_\_\_\_\_

# APPLICANT INFORMATION

## 1. Applicant details

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Name of applicant (society or organisation name):

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Name and position of Authorising Officer within the society/organisation for this grant:

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Address:

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Mailing address (if different from above):

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Phone number:

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Website:

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Email:

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ABN:

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Are you registered for GST?  Yes  No

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Are you registered as a not-for-profit organisation?  Yes  No

Are you a local government body or tertiary institution?  Yes  No

Is your organisation affiliated with the RAHS?  Yes  No

If you or your organisation is not incorporated and partnering or being auspiced by another organisation, you must attach a letter of support from the auspicing body  Yes, I have attached this  N/A as my organisation is incorporated.

If your organisation is not affiliated with the RAHS you agree to attach either your organisation's constitution or goals and objectives  Yes, I have attached this  N/A as my organisation is affiliated with the RAHS

If your project is being auspiced by another organisation, please list their name, ABN, address and contact details below:

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2. Have you received a RAHS Cultural Grant in previous years:  Yes  No

If yes, please provide details

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**Year your organisation was formed:**

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**Number of volunteers in the organisation:**

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**Does your organisation identify as belonging to any of the following priority areas?**

- Aboriginal People  People from culturally and linguistically diverse backgrounds
- People living and/or working in regional NSW.  People living and/or working in Western Sydney
- People with a disability  People under the age of 25
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**3. What is the primary artform of your activities?**

- Collections and Cultural heritage  Community Arts and Cultural Development
- History  Other, specify:

**4. Where will most of your activities take place?**

- Sydney Metro
- Western Sydney
- Regional NSW

## **PROJECT INFORMATION**

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**5. Project Title (20-word limit):**

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**6. Total grant amount requested (maximum \$6,000 ex GST) \$**

**7. Our organisation is registered for GST therefore the request is exclusive of GST**

**Our organisation is not registered for GST therefore the request is inclusive of GST**

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**8. Project Type:**

- Prepublication - research
- Publication - book
- Publication - education kit/resource
- Publication - tourist brochure/walking maps
- Oral history - interviews
- Oral history - transcriptions/making oral histories publicly accessible by print or online
- Conservation of historical resources
- Management plans for historical research
- Digitisation of records

*Note: see application guidelines for explanation of categories.*

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If undertaking a digital project, you agree to:

- make the project publicly accessible online, and
- where appropriate, support its inclusion in the National Library of Australia's web archive or National eDeposit system.

Yes

If undertaking a publication or physical output, you agree to deposit a copy with the RAHS library:

Yes

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**9. Describe your project and state why it is important/necessary. (up to 200 words):**

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**10. Please describe the historical sources that will be used or preserved as part of this project. (up to 200 words):**

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**11. Describe how this project benefits the community (must meet one of the following requirements) - increase historical knowledge, increase opportunity to learn about local/community history, increase access to historical research resources, result in preservation and conservation of important research resources, result in creation of resource for research or educational purposes, improve management of an important historical collection. (200-word limit)**

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**12. Please attach documents that support your answers to this section (limit of 4 attachments) Items may include detailed list of research sources, chapter outlines, sample chapter, letters of support, letters that include professional assessment of collection items, permission to access resources and conduct interviews, copyright permissions, design outlines etc**

**Please ensure the attachments are labelled to easily identify their contents.**

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**13. What steps will your organisation take to promote the project and engage the community with the project outcome (up to 200 words):**

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**14. Outline how you will measure the success of your project (up to 200 words):**

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**15. What is the biggest risk for this project and how will you minimise this risk? (up to 100 words):**

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**16. Please outline your team leader and team for this project and the relevant skills and experience they have, to ensure the project can be achieved. (up to 200 words):**

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**17. How will the community participate in or engage with the project, during or after the project is completed? (up to 200 words):**

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# PROJECT VIABILITY

## Timeframe and key milestones

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**18. Anticipated grant project Start Date or if elements have already begun list this start date:**  
*approximate Month/Year*

**19. Anticipated grant project End Date:**  
*approximate Month/Year. Note: activities for which grant funding is sought must start after October 2026 and be completed before December 2027*

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**20. Target milestones for the grant project:**

#	Project milestone	Status	Time estimate	Estimated completion date
1				
2				
3				
4				
5				
6				

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**21. Is this grant project part of a larger overall project or series of projects?**

- No, it is a stand-alone project.
  - Yes - please provide summary details of the larger project so that your grant request can be understood in context:
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## PROJECT BUDGET AND FUNDING SOURCES

### 22. Please provide a full budget by funding source, including estimated in-kind contributions:

Funds requested are not to pay or subsidise wages of an existing employee and should be for skills not found within the existing membership of the society and which cannot be done by volunteers. **The supplied quote must be for the component of work to be funded.**

#### Part A: Grant Funding

- **A1. Cash: Cultural Grant** - Please read the guidelines to check what expenses can be funded by the grant. This amount must match your quotation

#### Part B: Other Funding Sources

- **B1. Cash: My Organisation** - Your organisation pays for this expense from its own funds.
- **B2. Cash: Donations** - Your organisation will raise donations from an individual/other organisation(s) to cover this cost.
- **B3. Cash: Other grant**
- **B4. In kind: Volunteer Time** - All volunteer time must be costed at \$30 an hour.
- **B5. In kind: Donation** - Another organisation(s)/professional(s) provide services or materials for free.

Project Budget items (tasks, activities materials)	Funding Source (see above)	Amount \$ including GST	Amount \$ in kind (volunteers)
Part: A Funded by this grant			
	A1. Cash: Cultural Grant		
<b>TOTAL PART A</b>		\$	\$
Part: B: Other Funding Sources			
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
<b>TOTAL PART B</b>			
<b>TOTAL FOR PROJECT (PART A+ PART B)</b>		\$	\$

### 23. Have you/your organisation received any other grants in the last two (2) years?

- No  
 Yes - Please list all grants received in the last two (2) years

**Grant Source:**

**Year:**

**Amount:**

**Project Description:**

**Successful Project Completion:**

## SUPPORTING ATTACHMENTS (all categories)

Note: Incomplete applications or applications without the required supporting information are ineligible and will not be assessed. Please discuss any questions via [grants@rahs.org.au](mailto:grants@rahs.org.au)

Please tick which you have attached:

- quote (**must attach this to be eligible**)
- letter of support
- letter from auspicing body if required
- sample chapter/outline/design plan, etc
  
- copyright permissions
- permission to conduct interviews or access resources
- CVs/ example of work
- list of research sources
  
- other, please specify

## APPLICANT DECLARATION

In submitting this application, I acknowledge that I have read and understood the Application Guidelines for the RAHS Local History Grants Program, and I understand that information in my application may be disclosed to RAHS, reviewers and staff assisting with the administration or promotion of this grant program.

If applying on behalf of an organisation, I confirm that I have the appropriate delegation to do so and that the information I have provided is to the best of my knowledge.

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**Applicant organisation:**

*in the case of Organisations, ABN Registered Name*

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**Applicant contact name:**

*in the case of Organisations, Chair/GM/CEO etc.*

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**Signature:**

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**Date:**

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