HERITAGE GRANTS PROGRAM 2020
Guidelines

The Small Grants Program for Local History and Archives is administered by the Royal Australian Historical Society (RAHS) on behalf of the New South Wales (NSW) Government through the Heritage Council of NSW. The 2020 grant round will open on February 11 and close on April 1ₛₜ 2020.

Grants of up to $5000 support the work undertaken by local historical societies, community organisations and individuals across NSW. There is a total of $29,700 (inc GST) of funding available for this grant round. Projects should be relevant to understanding the history of NSW and its people and places.

The projects should generally be able to be completed within 12 months. Applications may be made for more than one project.

Priorities for 2020
The main priority areas for the 2020 grants are:
- Migrant history
- Disaster recovery and conservation of collections due to the NSW bushfires

What sort of projects may be funded?

1) HERITAGE AND ENVIRONMENT
Examples include:
- Producing a migrant local history or heritage study
- Historical projects that support the understanding of built or movable heritage of NSW (as registered on the state heritage register)
- Recording a changing landscape- urban or rural
- Biographical account of a significant local heritage figure
- Research for the historical component of a heritage exhibition

2) LOCAL ARCHIVES MANAGEMENT AND CONSERVATION
Examples of this include:
- Disaster recovery and conservation of damaged collections due to bushfires. This includes preparing a disaster management plan, conservation of heritage items (archives, photos) that may be damaged by smoke or heat and for areas where built heritage may be damaged, conservation management plans.
- Local archive collection
- Local photographic collection
- Local digital collection

What are accepted methodologies under this program?

- Historical analysis of documentary and physical evidence
- Site investigation
- Archival research
- Digitisation of rare archival materials

- Restoration of damaged research collections
- Photographic survey of a heritage place
- Oral history (must be under OHAA guidelines)

Components of projects that will be considered for funding

- Professional expertise (as supported by a CV of relevant skill/experience and a quote)
- Consideration will be given to partial funding of travel and accommodation expenses as supported by a research plan (eg: to travel to archival resources such as State Records NSW)
- Research plan needs to identify key sources
- Publication subsidy up to $2,000 for layout, indexing or production (printing) of self-published work. This also includes ebooks. Conditions include that it must be original research with primary sources and the publication must be referenced, with bibliography and index. ISBN must also be included.

What will __not__ be funded under the Historical Research and Archives Grant?

- Administrative expenses, running costs and promotional activities.
- The grant component should not be greater than $5000, The project value may be greater than this but budgets need to show project viability, costs etc.
- Higher degree research
- **Retrospective funding for projects already completed**
- Production and printing of newsletters, reports, handbills or similar printing, publicity material, brochures, postcards.
- All physical materials associated with exhibitions and displays (photographs, panels, story boards, exhibition cases etc)
- The purchase of capital equipment
- Installation for interpretation projects eg; signs on heritage trails, plaques
- Costs related to the production of a dramatic event
- Re-enactments

Eligibility

This program aims to encourage involvement in and completion of historical projects of significance to the community.

The outcome of the project should be of benefit to the public.

The project must relate to the history and heritage of NSW.

Who is eligible to apply for a Historical Research and Archives Grant?

- RAHS Affiliated Societies
- Local community or regional groups of NSW
- Organisations incorporated on a non-profit basis, with a commitment to one or more aspects of history
- Individuals
- Local government bodies or tertiary institutions partnering with community groups to produce community-based projects

Who is not eligible to apply for a Historical Research and Archives Grant?

This program aims to encourage local community groups and induviduals, hence you are not eligible to apply if:
- You are a State or Federal government agency
- Adequate funding is available from the applicant or other sources, including other grants.

How do I apply?

Applications can be submitted any time during the program opening period. The application form and guidelines can be found at www.rahs.org.au/grants or by emailing grants@rahs.org.au and requesting a copy. Should you need help with your application, wish to discuss your application or need any further clarification of the guidelines, please contact Maryanne Byrne at the RAHS via email grants@rahs.org.au or (02) 9247 8001. You can also lodge your application via this email address.

Assessment Process and Criteria

A panel from the RAHS will assess the grant applications. Applications will be assessed against the eligibility criteria and the following common assessment criteria:
- Historical relevance/significance of project to the community
- Relevance to the 2020 priorities
- Realistic budget, timeline and plan for project (including quotations etc)
- Capacity of team/organisation or individual undertaking the project (experience, previous work, qualifications or plan for assistance)
- Viability and sustainability of community group/organisation
- Capacity to complete at funding amount or if partially funded
- Engagement of local community and volunteers