



## **HERITAGE GRANTS PROGRAM 2018**

### **Guidelines**

The Small Grants Program for Local History and Archives is a funding program administered by the RAHS on behalf of the Office and Environment and Heritage, and the Heritage Branch of the NSW Government. The grant will open on April 18 and close on June 19 2018.

Projects should be relevant to understanding the history of NSW and its people and places. Grants of up to \$5000 support the work undertaken by local historical societies, community organisations and individuals across New South Wales. The projects should generally be able to be completed within 12 months. Applications may be made for more than one project.

#### **What sort of projects may be funded?**

##### ***1) HERITAGE AND ENVIRONMENT***

Examples include:

- Historical projects that support the understanding of built or movable heritage of NSW (as registered on the state heritage register)
- Documenting a disappearing trade or skill
- Recording a changing landscape- urban or rural
- Biographical account of a significant local heritage figure
- Research for the historical component of a heritage exhibition
- Producing a bi-lingual local history or heritage study

##### ***2) LOCAL ARCHIVES MANAGEMENT AND CONSERVATION***

Examples of this include:

- Local archive collection
- Local photographic collection
- Local digital collection

#### **What are accepted methodologies under this program?**

- Historical analysis of documentary and physical evidence
- Site investigation
- Archival research
- Digitisation of rare archival materials
- Photographic survey of a heritage place
- Oral history (must be under OHAA guidelines)

## Components of projects that will be considered for funding

- Professional expertise (as supported by a CV of relevant skill/experience and a quote)
- Consideration will be given to partial funding of travel and accommodation expenses as supported by a research plan (eg: to travel to archival resources such as State Records NSW)
- Research plan needs to identify key sources
- Publication subsidy up to \$2,000 for layout, indexing or production (printing) of self-published work. This also includes ebooks. Conditions include that it must be original research with primary sources and the publication must be referenced, with bibliography and index. ISBN must also be included.

## What will not be funded under the Historical Research and Archives Grant?

- Administrative expenses, running costs and promotional activities.
- The grant component should not be greater than \$5000, The project value may be greater than this but budgets need to show project viability, costs etc.
- Higher degree research
- **Retrospective funding for projects already completed**
- Production and printing of newsletters, reports, handbills or similar printing, publicity material, brochures, postcards.
- All physical materials associated with exhibitions and displays (photographs, panels, story boards, exhibition cases etc)
- The purchase of capital equipment
- Installation for interpretation projects eg; signs on heritage trails, plaques
- Costs related to the production of a dramatic event
- Family histories
- Re-enactments

## Eligibility

This program aims to encourage involvement in and completion of historical projects of significance to the community. The outcome of the project should be of benefit to the public.

**The project must relate to the history and heritage of NSW.**

## Who is eligible to apply for a Historical Research and Archives Grant?

- RAHS Affiliated Societies
- Local community or regional groups of New South Wales
- Organisations incorporated on a non-profit basis, with a commitment to one or more aspects of history
- Individuals
- Local government bodies or tertiary institutions partnering with community groups to produce community-based projects may submit an application