



Royal Australian  
Historical Society



Office of  
Environment  
& Heritage



## HERITAGE GRANTS PROGRAM 2017

### Guidelines

The Small Grants Program for Local History and Archives is a funding program administered by the RAHS on behalf of the Office and Environment and Heritage, and the Heritage Branch of the NSW Government.

Projects should be relevant to understanding the history of NSW and its people and places. Grants of up to \$5000 support the work undertaken by local historical societies, community organisations and individuals across New South Wales. The projects should generally be able to be completed within 12 months. Applications may be made for more than one project.

#### Eligibility

This program aims to encourage involvement in and completion of historical projects of significance to the community. The outcome of the project should be of benefit to the public. **The project must relate to the history and heritage of NSW.**

#### Who is eligible to apply for a Historical Research and Archives Grant?

- RAHS Affiliated Societies
- Local community or regional groups of New South Wales
- Organisations incorporated on a non-profit basis, with a commitment to one or more aspects of history
- Individuals
- Local government bodies or tertiary institutions partnering with community groups to produce community-based projects may submit an application

#### What sort of projects may be funded?

##### ***1) RESEARCHING AND PRESENTING A LOCAL HISTORY***

Examples include:

- Documenting a disappearing trade or skill
- Recording a changing landscape- urban or rural
- Researching a local heritage item
- Biographical account of a significant local heritage figure
- Research for the historical component of an exhibition or commemorative event
- Producing a bi-lingual local history or heritage study

##### ***2) A LOCAL ARCHIVES MANAGEMENT PLAN***

Examples of this include:

- Local archive collection
- Local photographic collection
- Local digital collection

### **3) CONSERVATION OF ENDANGERED ARCHIVAL MATERIAL**

#### **What are accepted methodologies under this program?**

- Archival research
- Photographic survey
- Oral history
- Site investigation

#### **Components of projects that will be considered for funding**

- Professional expertise as supported by a quote.
- Consideration will be given to partial funding of travel and accommodation expenses as supported by a research plan.
- Research plan needs to identify key sources

#### **What will not be funded under the Historical Research and Archives Grant?**

- Normal administrative expenses, running costs and promotional activities.
- The grant component should not be greater than \$5000, The project value may be greater than this but budgets need to show project viability, costs etc.
- Higher degree research
- Publication costs for histories or reports
- Retrospective funding for projects already completed
- Production and printing of newsletters, handbills or similar printing, publicity material, postcards.
- All physical materials associated with exhibitions and displays (photographs, panels, story boards, exhibition cases etc)
- The purchase of capital equipment
- Installation for interpretation projects eg; signs on heritage trails, plaques
- Costs related to the production of a dramatic event
- Re-enactments